

DOMESTIC RELATIONS FORMS  
Form 4A-504

Supreme Court Approved  
November 1, 2022

4A-504. Order for service of process by publication in a newspaper.

STATE OF NEW MEXICO

COUNTY OF \_\_\_\_\_  
\_\_\_\_\_ JUDICIAL DISTRICT

\_\_\_\_\_, Petitioner(s)

No. \_\_\_\_\_

IN THE MATTER OF THE KINSHIP GUARDIANSHIP OF

\_\_\_\_\_,<sup>1</sup> (a) Child(ren) (*use initials only*), and concerning  
\_\_\_\_\_, Respondent(s).

**ORDER FOR SERVICE OF PROCESS  
BY PUBLICATION IN A NEWSPAPER**

Petitioner(s) filed a motion requesting that the [~~Court~~] court approve service of process  
[~~upon~~] on \_\_\_\_\_ (*name of each Respondent*  
*to be served*) by publication in a newspaper of general circulation.

The [~~Court~~] court FINDS that Petitioner has made diligent efforts to make personal  
service, but has not been able to complete service of process. The last known address of  
\_\_\_\_\_ (*name of Respondent to be served*) is \_\_\_\_\_  
\_\_\_\_\_ (*Respondent's last known address*).

The [~~Court~~] court further FINDS that the newspaper of general circulation in this county  
is (*name of newspaper*) \_\_\_\_\_, and that

1. ☐ this newspaper is most likely to give Respondent notice of the pendency of  
the action.

**OR**

2. ☐ in the county of \_\_\_\_\_, State of  
\_\_\_\_\_, a newspaper most likely to give notice of the pendency of this proceeding  
to the person to be served is (*name of newspaper*) \_\_\_\_\_.

THEREFORE, IT IS HEREBY ORDERED that Petitioner serve process on  
\_\_\_\_\_ (*name of Respondent*) by publication once a week for three  
(3) consecutive weeks in the (*name of newspaper*) \_\_\_\_\_

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[ ] and once a week for three (3) consecutive weeks in (*name of newspaper*)  
\_\_\_\_\_ in \_\_\_\_\_ County.

Petitioner shall file proof of service with a copy of the [~~Affidavit~~] affidavit of [~~Publication~~]  
publication when service has been completed.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
District Judge

**USE NOTES**

1. Enter initials of each child listed in the Petition [~~To~~] to Appoint Kinship  
Guardian.

[Approved by Supreme Court Order No. 16-8300-020, effective for all pleadings and papers  
filed on or after December 31, 2016; as amended by Supreme Court Order No. 17-8300-017,  
effective for all pleadings and papers filed on or after December 31, 2017; as amended by  
Supreme Court Order No. 22-8300-020, effective for all pleadings and papers filed on or after  
December 31, 2022.]