

1 **LR3-106. Pleadings and filed papers.**

2 [Related Statewide Rules 1-005, 1-005.1, 1-005.2, 1-011, 1-089.1, 5-108, 5-206, [5-108,] 10-115,
3 and 10-165 NMRA]

4 **A. Pleadings and filed papers.** In addition to the contact information required by the
5 applicable statewide rules of procedure, all pleadings and papers filed by counsel shall contain the
6 State Bar number of the attorney who is filing the pleading or other paper, and shall identify the
7 party who is being represented. Attorneys appearing pro hac vice shall state that they have
8 complied with Rule 1-089.1 NMRA or Rule 5-108 NMRA.

9 **B. Approval required, font size, and page limit; exhibits.** Except by leave of the
10 court under Paragraph H of this rule, the following limitations apply to all filings, both electronic
11 and paper copies. All motions, responses, briefs, or other pleadings shall not exceed thirty-five
12 (35) pages, excluding exhibits and attachments. A reply shall not exceed fifteen (15) pages,
13 excluding exhibits and attachments. All typed filings shall be in twelve-point (12), Times New
14 Roman font (for both text and footnotes), and double-spaced.

15 **C. Signature required.** All pleadings filed shall contain the signature of the pro se
16 party or attorney filer of the pleading. If any unsigned pleading is presented at the office of the
17 clerk of court for filing and, after request is made by the court clerk for the pro se party or the
18 attorney to sign the pleading before its filing, the pleading remains unsigned, then the clerk of
19 court's office shall reject the proposed pleading lacking signature for filing.

20 **D. Attachments.** Attachments of any kind shall not exceed a cumulative total of sixty
21 (60) pages. The size of any attachment, other than exhibits, shall not exceed eight and one-half
22 inches in width by eleven (8 1/2 x 11) inches in length. The size of any exhibits shall be their
23 original size, or any smaller size, not less than eight and one-half by eleven (8 1/2 x 11) inches.

1 E. **Electronic file size.** In addition to being subject to the above provisions, the filing
2 of documents by way of electronic transmission under Rule 1-005.2 NMRA shall not exceed thirty-
3 five (35) megabytes (MB) and shall not contain any embedded data. With prior written approval
4 from the judge assigned to the case, an electronic transmission may be divided into multiple
5 transmissions, however, with each transmission not to exceed thirty-five (35) megabytes (MB).
6 Approval must be obtained from the judge assigned to the case before submitting the multiple
7 transmissions and payment of any additional electronic services fees must be made as is required
8 by Rule 1-005.2(E).

9 F. **Legibility.** All filings, whether handwritten or typed, must be legible or they may
10 be rejected for filing by the court clerk’s office.

11 G. **Non-duplication.** Exhibits, appendices, and other attachments (hereinafter
12 “attachments”) to pleadings, motions, and other papers shall be filed with the court only once;
13 subsequent use of such attachments shall be by reference to the document name and filing date.

14 H. **Waiver of limits for good cause.** The court generally looks with disfavor on
15 motions to exceed page or data limits; however, such a motion may be granted on a showing of
16 good cause. A filing party seeking to submit a motion, brief, or exhibit exceeding the limitations
17 must move for relief before the filing deadline, stating with specificity the reasons for the waiver
18 of the limitations, the number of additional pages requested, and the position of the opposing
19 parties on the relief requested in the motion. The filing of a motion to exceed page or data limits
20 does not stay the deadline of the underlying motion or brief. The motion to exceed page or data
21 limits shall be deemed denied if not disposed of by court order before the underlying motion or
22 brief is due.

1 I. **Violations.** The court may, in its discretion, strike the motion, brief, or other
2 pleading of a party in violation of any provision of this rule. The court may also continue any
3 relevant hearings, or subject the attorney or non-complying party to any other disciplinary action
4 as the court deems appropriate, including remedial or punitive contempt or impose other
5 appropriate sanctions.

6 [Adopted by Supreme Court Order No. 16-8300-015, effective for all cases pending or filed on or
7 after December 31, 2016; as amended by Supreme Court Order No. S-1-RCR-2024-00057,
8 effective for all cases pending or filed on or after March 13, 2026.]