

1 **IN THE SUPREME COURT OF THE STATE OF NEW MEXICO**

2 **June 29, 2021**

3 **NO. 21-8500-015**

4 **IN THE MATTER OF THE**
5 **AMENDMENT OF THE NEW MEXICO JUDICIARY**
6 **PUBLIC HEALTH EMERGENCY PROTOCOLS**
7 **FOR THE SAFE AND EFFECTIVE ADMINISTRATION**
8 **OF THE NEW MEXICO JUDICIARY DURING**
9 **THE COVID-19 PUBLIC HEALTH EMERGENCY**

10 **ORDER**

11 WHEREAS, this matter having come on for consideration by the Court upon
12 recommendation to adopt amendments to New Mexico Judiciary Emergency Court
13 Protocol Nos. 1 and 2 to implement expanded in-person judicial proceedings, and
14 the Court having considered the recommendation and being sufficiently advised,
15 Chief Justice Michael E. Vigil, Justice Barbara J. Vigil, Justice C. Shannon Bacon,
16 Justice David K. Thomson, and Justice Julie J. Vargas concurring;

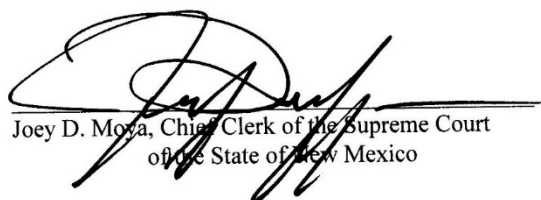
17 NOW, THEREFORE, IT IS ORDERED that the recommendation is
18 ADOPTED and the amendment of Emergency Court Protocols Nos. 1 and 2 is
19 APPROVED;

20 IT IS FURTHER ORDERED that the expansion of in-person proceedings
21 under the amendments approved by this order shall commence on or before Monday,
22 July 19, 2021.

23 IT IS SO ORDERED.



WITNESS, the Honorable Michael E. Vigil, Chief Justice of the Supreme Court of the State of New Mexico, and the seal of said Court this 29th day of June, 2021.


Joey D. Moya, Chief Clerk of the Supreme Court
of the State of New Mexico

**NEW MEXICO JUDICIARY
PUBLIC HEALTH EMERGENCY PROTOCOLS**

EMERGENCY COURT PROTOCOL NO. 1

**Precautionary Measures for Operating Courthouses
and Other Judicial Buildings**

- A. Continuity of Court Operations; Scope of Protocols.**
- B. Health Screening and Self-Isolation Procedures.**
- C. Face Mask Requirements.**
- D. On-Site Employees and Telework Procedures.**
- E. Travel Restrictions for Judicial Officers and Employees.**
- F. Courthouse Cleaning Requirements.**

EMERGENCY COURT PROTOCOL NO. 2

Precautionary Measures for Conducting Judicial Proceedings

- A. Social Distancing and Use of Face Masks.**
- B. Format of Court Proceedings.**
- C. Conduct of Jury Trials or Other In-Person Proceedings.**

EMERGENCY COURT PROTOCOL NO. 3

Temporary Procedural Requirements for Judicial Proceedings

- A. Filing by Email and Fax.**
- B. Exhibits in Remote Proceedings.**
- C. Identification Issues in Remote Proceedings.**
- D. Temporary Stays.**
- E. Peremptory Excusal of Judges.**
- F. Deadlines for Trials in Criminal Cases.**
- G. Plea and Settlement Deadlines.**
- H. Motions to Reduce Sentences.**

1 **EMERGENCY COURT PROTOCOL NO. 1**

2 **Precautionary Measures For Operating Courthouses**
3 **and Other Judicial Buildings**

4 **A. Continuity of Court Operations; Scope of Protocols.**

5 1. All New Mexico state courts shall remain open and operating under
6 regular business hours to ensure that the courts fulfill their constitutional and
7 statutory responsibilities to all New Mexicans.

8 2. There shall be no blanket cancellation of cases or types of proceedings
9 by New Mexico courts, unless authorized pursuant to an approved continuity of
10 operations plan under Supreme Court Administrative Order No. 20-8500-016 or as
11 otherwise ordered by the Supreme Court.

12 3. Probate courts and municipal courts in New Mexico may close if the
13 building in which a court operates is closed by county or municipal authorities, or if
14 the presiding judge in the court chooses to do so, provided that

15 (a) notice is posted at the closed courthouse with the locations and
16 phone numbers of the nearest magistrate and district courts; and

17 (b) the public and the chief district judge in the judicial district is
18 given advance notice of any such closure.

19 4. These Emergency Court Protocols shall apply to all appellate, district,
20 metropolitan, magistrate, probate, and municipal courts in the State of New Mexico

1 and the Administrative Office of the Courts, and all references in the Emergency
2 Court Protocols to the chief judge of the judicial district shall, when applicable,
3 include the presiding judge of a probate or municipal court, the chief judge of the
4 Bernalillo County Metropolitan Court, chief judge of the Court of Appeals for judges
5 and employees of the New Mexico Court of Appeals, and the Chief Justice for
6 Justices and employees of the Supreme Court or Administrative Office of the Courts.

7 **B. Health Screening and Self-Isolation Procedures.**

8 1. Any person wishing to enter a courthouse or other building operated or
9 occupied by the New Mexico Judiciary shall comply with the screening
10 requirements in this Protocol, which shall include all attorneys and employees of any
11 other governmental entity housed within a building operated or occupied by the New
12 Mexico Judiciary. In addition to the regular security screening that courts conduct,
13 all courts shall screen any person wishing to enter a courthouse or other building
14 operated or occupied by the New Mexico Judiciary and deny access to anyone,
15 including any judicial officer, judicial employee, juror, witness, attorney, litigant, or
16 other person, as appropriate, based on the answers to the screening questions
17 required by the Supreme Court for entry to courthouses and other judicial buildings,
18 which are posted on the New Mexico Judiciary website on the New Mexico Courts
19 - Coronavirus (COVID-19) Information webpage at nmcourts.gov. All screening
20 question forms submitted by judicial officers and judicial employees are

1 confidential, shall be retained for two (2) weeks for contact tracing purposes, and
2 shall then be destroyed.

3 2. All courts shall maintain a daily log of all persons, including judicial
4 officers and judicial employees, entering a courtroom. The daily log shall include
5 the name, telephone number, and date of entry for each person on the log. The daily
6 log shall be retained for four (4) weeks.

7 3. Any person, other than a judicial officer or judicial employees, who
8 engages in or returns from out-of-state travel may enter a courthouse to appear
9 pursuant to a court order, provided that the person successfully passes all other safety
10 and public health screenings required by the court and otherwise complies with all
11 other applicable directives from public health authorities.

12 4. Upon receipt of notice that a judicial officer or employee has received
13 a positive test results for COVID-19, the chief judge of the judicial district in which
14 the judicial officer or employee works shall report the positive test result to the
15 Supreme Court Emergency Response Team at emergencyresponse@nmcourts.gov
16 within two (2) hours of receiving notification of the positive test result.

17 5. For purposes of these Emergency Court Protocols, “self-isolation”
18 refers to the voluntary physical separation of a judicial officer or employee in that
19 person’s residence or other place of lodging. Any judicial officer or employee who

1 is self-isolating shall comply with all directives of the New Mexico Department of
2 Health and shall not return to a courthouse or other building operated or occupied
3 by the Judiciary until completing the required period of self-isolation.

4 **C. Face Mask Requirements.**

5 1. The use of a protective face covering that covers the nose and mouth
6 shall be required by any member of the public, including jurors, witnesses, and
7 attorneys, entering and while in a courthouse, judicial building, or other physical
8 space used, occupied, or operated by the New Mexico Judiciary, provided that this
9 order shall not apply to the following individuals:

10 (a) young children who are unable to remove the face covering
11 without assistance;

12 (b) any person who provides written proof that the person has been
13 advised by a health care provider not to wear a face covering; or

14 (c) anyone who is unconscious, incapacitated, or otherwise unable
15 to remove a face covering without assistance.

16 *See also* Emergency Court Protocol No. 2, Subsections A(2) and (3).

17 2. The use of a protective face covering is not required by a judicial officer
18 or employee who is fully vaccinated, as defined in the New Mexico Judicial Branch

1 Coronavirus (COVID-19): Frequently Asked Questions and Resources for Judges,
2 CEOs, and Employees, except while that judicial officer or employee is engaged in
3 face-to-face interaction with a member of the public, is present in a public area of a
4 courthouse or other judicial building, or is present during a trial or other in-person
5 proceeding.

6 3. Any judicial officer or employee who is not fully vaccinated, as defined
7 in the New Mexico Judicial Branch Coronavirus (COVID-19): Frequently Asked
8 Questions and Resources for Judges, CEOs, and Employees, shall be required to
9 wear a protective face covering except when in that person's private office with no
10 one else present or if that judicial officer or employee provides written proof that the
11 person has been advised by a health care provider not to wear a face covering.

12 4. Any judicial officer or employee who is not fully vaccinated and who
13 does not wear a mask or face covering as required by these Emergency Court
14 Protocols will be subject to a minimum three (3)-day suspension without pay.

15 5. Protective face coverings required by these Emergency Court Protocols
16 shall comply with all design requirements approved by the Supreme Court and
17 posted to the New Mexico Judiciary's website, which shall include any directives
18 for double-masking by judicial officers and employees.

1 6. The use of two (2) protective face coverings, i.e., double-masking, is
2 required for jurors.

3 **D. On-Site Employees and Telework Procedures.**

4 1. *Telework.* The onsite performance of job duties is the presumptive
5 working arrangement for all judicial officers and employees. The chief judge or
6 administrative authority in each judicial district may permit judicial employees to
7 work from home if they can effectively perform their designated functions remotely,
8 provided that adequate personnel continue to remain on site for court operations that
9 must take place inside the courthouse. Any teleworking arrangements permitted by
10 a chief judge or administrative authority shall be reported to the Supreme Court
11 Emergency Response Team with an explanation of the reason why the teleworking
12 arrangement was permitted.

13 2. *On-Site Access Controls.* Any judicial officer or employee who is
14 denied access to a courthouse or other building operated or occupied by the New
15 Mexico Judiciary because of the results of the screening requirements in these
16 Emergency Court Protocols or who is displaying symptoms associated with COVID-
17 19 while working on site, working remotely, or during off-duty hours shall be
18 required to comply with Subsection (D)(3) or (D)(4) of this Protocol as applicable.

19 3. *Requirements if On-Site Access Denied Because of Symptoms.* If

1 denied access to a courthouse or other building operated or occupied by the New
2 Mexico Judiciary because of symptoms associated with COVID-19, the judicial
3 officer or employee shall do the following:

4 (a) *Testing Required.* Obtain an immediate test for COVID-19 in
5 accordance with New Mexico Department of Health protocols, if possible while still
6 symptomatic, and disclose the results of the test to the chief judge of the judicial
7 district or the chief judge's designee; and

8 (b) *Self-Isolation Required; Telework if Permitted.* Engage in a
9 period of self-isolation as required under this Protocol and work from home during
10 the period of self-isolation to the extent that work can be performed remotely with
11 the permission of the chief judge or other administrative authority of the affected
12 individual, with the duration of the required self-isolation determined as follows:

13 (i) *Positive Test.* If the test required under this Protocol is
14 taken while symptomatic or asymptomatic and is positive for COVID-19, engage in
15 a period of self-isolation of at least fourteen (14) days from symptom onset and as
16 further directed by the New Mexico Department of Health. The self-isolating judicial
17 officer or employee may return to work after being asymptomatic for seventy-two
18 (72) hours, provided that the judicial officer or employee has self-isolated for a

1 minimum of fourteen (14) days, successfully passed all other safety and public
2 health screenings required by the court; and received written approval of the chief
3 judge of the judicial district or the chief judge’s designee;

4 (ii) *Negative Test While Symptomatic*. If the test required
5 under this Protocol is taken while symptomatic and is negative for COVID-19,
6 engage in a period of self-isolation until asymptomatic for seventy-two (72) hours
7 unless otherwise directed by the chief judge of the judicial district in accordance
8 with guidance provided by the New Mexico Judicial Branch Coronavirus (COVID-
9 19): Frequently Asked Questions and Resources for Judges, CEOs, and Employees;
10 or

11 (iii) *Negative Test While Asymptomatic*. If the test required
12 under this Protocol is taken when not displaying symptoms, engage in a ten (10)-day
13 period of self-isolation from display of initial symptoms.

14 4. ***Requirements if On-Site Access Denied for Non-Symptom Reasons.***
15 If denied access to a courthouse or other building operated or occupied by the New
16 Mexico Judiciary because of answers to screening questions regarding
17 circumstances other than symptoms associated with COVID-19, the judicial officer
18 or employee shall do the following:

1 (a) *Self-Isolation Required.* The duration of required self-isolation
2 will depend on the non-symptom reason for denied access as follows:

3 (i) *Contact with Covid-Positive Household Member.* If a
4 judicial officer or employee lives with a person who tests positive for COVID-19,
5 the judicial officer or employee shall engage in a fourteen (14)-day period of self-
6 isolation unless otherwise directed by the chief judge of the judicial district in
7 accordance with guidance provided by the New Mexico Judicial Branch Coronavirus
8 (COVID-19): Frequently Asked Questions and Resources for Judges, CEOs, and
9 Employees;

10 (ii) *Contact with Positive or Presumptive Positive Non-*
11 *Household Member.* If a judicial officer or employee has contact with a non-
12 household member who tests positive or is presumptive positive for COVID-19, the
13 judicial officer or employee shall engage in a ten (10)-day period of self-isolation;

14 (b) *Testing Required.* Obtain a test for COVID-19 in accordance
15 with the New Mexico Judicial Branch Coronavirus (COVID-19): Frequently Asked
16 Questions and Resources for Judges, CEOs, and Employees and disclose the results
17 of the test to the chief judge of the judicial district or the chief judge’s designee; and

18 (c) *Telework if Permitted.* Work from home to the extent that their

1 work can be performed remotely with the permission of the chief judge or other
2 administrative authority of the affected individual.

3 5. Any judicial employee engaged in a period of self-isolation required
4 under these Emergency Court Protocols who is not able or permitted to work from
5 home shall use annual and sick leave or, if eligible, leave provided under the New
6 Mexico Judicial Branch Pandemic, Communicable Disease Emergency, including
7 the Coronavirus (COVID-19) Policy and Emergency Leave.

8 **E. Travel Restrictions for Judicial Officers and Employees.**

9 1. The suspension of all out-of-state travel on work-related business by
10 judicial officers and judicial employees of the New Mexico Judiciary shall remain
11 in effect until further order of the Court for any judicial officer or judicial employee
12 who is not fully vaccinated as defined in the New Mexico Judicial Branch
13 Coronavirus (COVID-19): Frequently Asked Questions and Resources for Judges,
14 CEOs, and Employees.

15 2. All judicial officers and judicial employees who are not fully
16 vaccinated as defined in the New Mexico Judicial Branch Coronavirus (COVID-19):
17 Frequently Asked Questions and Resources for Judges, CEOs, and Employees are
18 strongly discouraged from traveling out-of-state on personal business.

19 3. Any judicial officer or judicial employee who is not fully vaccinated as

1 defined in the New Mexico Judicial Branch Coronavirus (COVID-19): Frequently
2 Asked Questions and Resources for Judges, CEOs, and Employees and who engages
3 in out-of-state travel shall report the nature, extent, and details of the travel to the
4 chief judge of the judicial district before traveling or, if advance notice of the out-
5 of-state travel is not possible because of unforeseen, emergency circumstances, as
6 soon as possible after the travel begins. The chief judge may deny any leave request
7 for out-of-state travel.

8 4. Except as otherwise permitted in this Protocol, any judicial officer or
9 judicial employee who arrives in New Mexico from an out-of-state or international
10 location shall engage in a ten (10)-day period of self-isolation upon return to New
11 Mexico before returning to the workplace, provided that return to work after a seven
12 (7)-day period of self-isolation is permitted if the judicial officer or judicial
13 employee takes a test for COVID-19 five (5) days after returning to New Mexico,
14 receives a negative test result, and is asymptomatic when returning to work .

15 5. Except as otherwise permitted in this Protocol, if a judicial officer or
16 judicial employee has contact with any person, including a household member, who
17 arrives in New Mexico from an out-of-state or international location, the judicial
18 officer or judicial employee shall engage in a ten (10)-day period of self-isolation

1 from the date of contact with that person before returning to the workplace, provided
2 that return to work after a seven (7)-day period of self-isolation is permitted if the
3 judicial officer or judicial employee takes a test for COVID-19 five (5) days after
4 contact, receives a negative test result, and is asymptomatic when returning to work.

5 6. Exceptions to the self-isolation required under Subsections (E)(4) and
6 (E)(5) of this Protocol are permitted under the following circumstances:

7 (a) Out-of-state travel for commuting to and from the personal
8 residence of the judicial officer or employee shall not require self-isolation if
9 telework is not available;

10 (b) Out-of-state travel for essential medical treatment for the judicial
11 officer or employee or that person's immediate family member shall not require self-
12 isolation, provided that the travel is not to an international destination;

13 (c) Out-of-state travel by a judicial officer or employee who is
14 outside the state for twenty-four (24) hours or less to attend to non-discretionary
15 parenting responsibilities, such as travel for custody or visitation exchanges or to
16 transport a child to or from school or college; and

17 (d) Any out-of-state travel by a judicial officer or employee who is
18 fully vaccinated as defined in the New Mexico Judicial Branch Coronavirus

1 (COVID-19): Frequently Asked Questions and Resources for Judges, CEOs, and
2 Employees.

3 7. For any judicial officer or employee who is not fully vaccinated as
4 defined in the New Mexico Judicial Branch Coronavirus (COVID-19): Frequently
5 Asked Questions and Resources for Judges, CEOs, and Employees, the exceptions
6 to self-isolation in Subsections (E)(6)(a), (b), and (c) of this Protocol shall not apply
7 to the following:

8 (a) Out-of-state travel for vacation purposes; and

9 (b) Out-of-state travel that included discretionary stops in addition
10 to the intended destination, that included a mass gathering with other persons, or that
11 did not otherwise comply with other social distancing requirements and
12 recommendations from New Mexico public health authorities.

13 8. Subject to the provisions of Subsection (E)(9) of this Protocol, any
14 judicial officer or judicial employee who engages in voluntary out-of-state travel
15 that is not excepted under Subsection (E)(6) of this Protocol, or who has had contact
16 with a person who has voluntarily traveled from out-of-state, shall be required to
17 self-isolate for ten (10) days, provided that return to work after a seven (7)-day
18 period of self-isolation is permitted if the judicial officer or judicial employee takes

1 a test for COVID-19 five (5) days after the travel or contact, receives a negative test
2 result, and is asymptomatic when returning to work. Any judicial officer or judicial
3 employee who voluntarily travels out-of-state or who has had contact with a person
4 who travels out-of-state shall not be allowed to telework during the required period
5 of self-isolation without prior approval of their chief judge. If telework is not
6 available or approved for a judicial employee who is required to self-isolate under
7 this subsection, the chief judge or chief judge's designee may approve the use of
8 available annual or sick leave for the period of self-isolation.

9 9. Any judicial officer or judicial employee who is fully vaccinated as
10 defined in the New Mexico Judicial Branch Coronavirus (COVID-19): Frequently
11 Asked Questions and Resources for Judges, CEOs, and Employees shall not be
12 required to comply with the self-isolation requirements in Subsections (E)(4), (5),
13 and (8) of this Protocol unless the relevant travel is to or from an international
14 destination.

15 **F. Courthouse Cleaning Requirements.**

16 All courthouses and other judicial buildings operated by the New Mexico
17 Judiciary must be maintained in accordance with the guidelines issued by the New
18 Mexico Department of Health for the cleaning and disinfection of public facilities

1 during the current public health emergency. *See* Cleaning and Disinfection of Public
2 Facilities in Response to Novel Coronavirus (COVID-19) (Issued March 22, 2020).
3 [Approved by Supreme Court Order No. 20-8500-025, effective July 6, 2020; as
4 amended by Supreme Court Order No. 20-8500-034, effective August 14, 2020; as
5 amended by Supreme Court Order No. 20-8500-037, effective September 4, 2020;
6 as amended by Supreme Court Order No. 20-8500-038, effective October 16, 2020;
7 as amended by Supreme Court Order No. 20-8500-039, effective November 13,
8 2020; as amended by Supreme Court Order No. 20-8500-040, effective November
9 20, 2020; as amended by Supreme Court Order No. 20-8500-042, effective
10 December 14, 2020; as amended by Supreme Court Order No. 21-8500-003,
11 effective February 12, 2021; as amended by Supreme Court Order No. 21-8500-004,
12 effective March 11, 2021; as amended by Supreme Court Order No. 21-8500-007,
13 effective May 5, 2021; as amended by Supreme Court Order No. 21-8500-008,
14 effective May 24, 2021; as amended by Supreme Court Order No. 21-8500-009,
15 effective June 7, 2021; as amended by Supreme Court Order No. 21-8500-015,
16 effective June 29, 2021.]

1 **EMERGENCY COURT PROTOCOL NO. 2**

2 **Precautionary Measures for Conducting Judicial Proceedings**

3 **A. Social Distancing and Face Mask Requirements.**

4 1. All hearings, including trials, and all other court-organized gatherings
5 of any type and at any location shall be held in a manner that limits the number of
6 individuals in a single room or connected space — which includes judges, court
7 personnel, jurors, attorneys, litigants, the press, and the general public — to allow
8 for appropriate social distancing, as recommended by public health authorities. In
9 any such gathering that involves face-to-face interaction with the public or that
10 occurs in a public area of the courthouse or other judicial building, a minimum of
11 six (6) feet in each direction must be maintained between every individual regardless
12 of vaccination status while entering, inside, and exiting the courthouse unless an
13 exception to this physical distancing requirement is approved by the Supreme Court
14 Emergency Response Team for specified in-person proceedings pursuant to a plan
15 submitted by a requesting court that explains how such proceedings can be safely
16 carried out without maintaining the minimum six (6)-foot distancing requirement.

17 2. Judicial officers and other court personnel shall wear a protective face
18 covering at all times while participating in a judicial proceeding notwithstanding
19 their vaccination status unless an exception to this masking requirement is approved
20 by the Supreme Court Emergency Response Team for specified in-person

1 proceedings pursuant to a plan submitted by a requesting court that explains how
2 such proceedings can be safely carried out without maintaining the masking
3 requirement. *See also* Emergency Court Protocol No. 1, Section C.

4 3. During trials and other hearings all witnesses and jurors shall wear a
5 protective face covering at all times, including while testifying or deliberating,
6 except that a face covering may be removed for a very brief moment to allow for the
7 identification of a party or witness provided that the party or witness does not speak
8 while the face covering is removed. *See also* Emergency Court Protocol No. 1,
9 Section C.

10 4. Any party may request that a witness be allowed to testify without a
11 face covering, which may be granted in the discretion of the judge subject to the
12 following requirements:

13 (a) the witness shall be required to appear by two-way audio-visual
14 connection outside of the courtroom;

15 (b) the audio-visual connection must enable simultaneous audio-
16 visual communication between the witness and the judge and attorneys in the
17 courtroom for direct examination, cross-examination, and other necessary
18 communications during the testimony of the witness;

19 (c) no other person shall be present in the room with the witness
20 while the witness is unmasked;

1 (d) the judge, court monitor or court reporter, the litigants and their
2 counsel who are present in the courtroom, and all jurors shall be able to see, hear,
3 and observe the demeanor of the witness while testifying;

4 (e) if the witness is a party to the case, the ability for confidential
5 communication between the testifying party and the party's attorney shall be made
6 available; and

7 (f) the judge shall make a factual finding on the record of the
8 necessity for allowing audio-visual testimony to further an important public policy,
9 which may include finding that the witness is unavailable for testimony in the
10 courtroom because of the need to protect public health during the current public
11 health emergency.

12 **B. Format of Court Proceedings.**

13 1. All criminal and civil jury trials shall proceed in person.

14 2. The presumption is that the following proceedings in criminal cases
15 shall be conducted in person unless the presiding judge, in consultation with the chief
16 judge of the judicial district, orders otherwise:

- 17 a. bench trials;
- 18 b. competency hearings;
- 19 c. plea hearings;
- 20 d. preliminary hearings;

- 1 e. pretrial detention hearings;
- 2 f. probation revocation hearings for out-of-custody defendants
- 3 when jail time is sought; and
- 4 g. sentencing hearings.

5 3. The presumption is that the following proceedings in civil cases shall
6 be conducted in person unless the presiding judge, in consultation with the chief
7 judge of the judicial district, orders otherwise:

- 8 a. kinship guardianship hearings;
- 9 b. order of protection hearings;
- 10 c. hearings in cases with a PQ case number designation in the
- 11 Judiciary's case management system;
- 12 d. hearings in cases with a Sequestered case number designation in
- 13 the Judiciary's case management system; and
- 14 e. termination of parental rights hearings.

15 4. Civil bench trials may be held in person at the discretion of the chief
16 judge of the judicial district.

17 5. Oral arguments in the Supreme Court and Court of Appeals shall be
18 held in person if the participating judicial officers, court staff, and attorneys are fully
19 vaccinated. All other proceedings before the appellate courts shall be held remotely.

20 6. The presumption is that hearings before the Disciplinary Board shall be

1 conducted in person, provided that hearings before the Disciplinary Board may be
2 held by video connection if disciplinary counsel, respondent, respondent's counsel,
3 if represented, and the members of the assigned hearing committee or board panel
4 agree to conduct the proceeding remotely.

5 7. Municipal court hearings may be held in person if the Supreme Court
6 has approved a municipal court plan for conducting in-person proceedings in
7 accordance with the precautionary measures set forth in these Protocols.

8 8. Except as provided in Subsections (B)(1)-(7) of this Protocol, the
9 presumption is that all other court proceedings shall be conducted remotely through
10 telephonic or audio-video connection for court appearances by all attorneys,
11 litigants, and witnesses, unless the judge presiding over the proceeding, in
12 consultation with the chief judge of the judicial district, orders otherwise.

13 9. A judge may continue to take other protective measures, including the
14 granting of continuances upon motion of any party or the judge's own motion, in
15 appropriate cases when remote appearances are not feasible.

16 10. Telephonic or audio-video hearings shall be held in a manner that
17 allows the press and members of the public to observe the proceeding.

18 11. Any criminal procedure rules requiring the presence of the defendant
19 may be accomplished through remote, audio-visual appearance in the discretion of
20 the judge, provided that confidential communication between the defendant and

1 defense counsel is made available.

2 **C. Conduct of Jury Trials and Other In-Person Proceedings.**

3 1. All in-person proceedings shall occur in each judicial district pursuant
4 to individualized plans submitted by the chief judge in each judicial district for
5 approval by the Supreme Court.

6 2. Jury trials and other in-person proceedings shall be held in a manner
7 that allows the press and members of the public to attend in person or, if necessary
8 to comply with the social distancing requirements in these Emergency Court
9 Protocols, by audio or audio-video connection.

10 3. Each judicial district’s plan for conducting jury trials and other in-
11 person proceedings shall incorporate all of the precautionary measures in these
12 Emergency Court Protocols, which shall include maintaining a minimum distance
13 of six (6) feet in each direction between every individual participating in the trial
14 proceedings. Approved plans for conducting jury trials and other in-person
15 proceedings shall not be revised without approval of the Supreme Court.

16 [Approved by Supreme Court Order No. 20-8500-025, effective July 6, 2020; as
17 amended by Supreme Court Order No. 20-8500-039, effective November 13, 2020;
18 as amended by Supreme Court Order No. 20-8500-042, effective December 14,
19 2020; as amended by Supreme Court Order No. 21-8500-008, effective May 24,
20 2021; as amended by Supreme Court Order No. 21-8500-015, effective June 29,

- 1 2021, with the expansion of in-person proceedings to commence on or before July
- 2 19, 2021.]

1 **EMERGENCY COURT PROTOCOL NO. 3**

2 **Temporary Procedural Requirements for Judicial Proceedings**

3 **A. Filing by Email and Fax.**

4 1. All courts shall maintain local procedures for accepting filings by email
5 or by fax from self-represented litigants to minimize the need for self-represented
6 litigants to enter a courthouse to file a document.

7 2. Filing by email or fax also shall be permitted by attorneys in those case-
8 types that are not eligible for electronic filing through the New Mexico Judiciary's
9 File and Serve system.

10 3. Applicable provisions in the rules of procedure addressing the filing of
11 documents in the appellate, district, metropolitan, and magistrate courts by email or
12 fax shall remain temporarily suspended to the extent necessary to accommodate
13 local procedures used by courts for expanded filing by email or fax during the current
14 public health emergency.

15 **B. Exhibits in Remote Proceedings.**

16 1. No later than forty-eight (48) hours before the start of any hearing held
17 by telephonic or audio-video connection at which a party plans to offer documentary
18 exhibits for admission, unless otherwise directed by the court, the offering party shall
19 submit the following to the court with a copy to the opposing parties:

20 (a) the proffered exhibits; and

1 (b) an exhibit list that indicates whether the parties stipulate or object
2 to the admission of each proffered exhibit and, if opposed, the grounds for any
3 objections.

4 2. If it appears that one or more proffered exhibits will be opposed, the
5 presiding judge may hold an evidentiary hearing prior to the hearing at which the
6 exhibits are sought to be admitted in order to resolve objections to the admission of
7 exhibits.

8 3. The admission of exhibits opposed on foundational or authentication
9 grounds may be conditionally admitted pending witness testimony, but purely legal
10 objections to the admission of an exhibit may be resolved before the hearing for
11 which the exhibits are sought to be admitted.

12 **C. Identification Issues in Remote Criminal Proceedings.**

13 If a party anticipates challenging the identification of a defendant at a hearing
14 to be held by telephonic or audio-video connection, that party shall notify the court
15 and opposing counsel at least forty-eight (48) hours before the hearing so that the
16 court and opposing counsel have adequate time to prepare and make arrangements
17 for conducting the hearing in a manner conducive to addressing and resolving a
18 challenge to the identity of the defendant.

19 **D. Temporary Stays.**

20 No court shall order a blanket temporary stay of any type of court proceeding

1 except pursuant to written order of the Supreme Court. *See, e.g.*, Order No. 20-8500-
2 007 (Staying Execution of Writs of Restitution in Eviction Proceedings); Order No.
3 20-8500-008 (Staying Writs of Restitution under Mobile Home Park Act); Order
4 No. 20-8500-021(Staying Issuance of Writs of Garnishment and Writs of Execution
5 in Consumer Debt Collection Cases).

6 **E. Peremptory Excusal of Judges.**

7 To facilitate case management processes in the district, metropolitan and
8 magistrate courts during the current public health emergency, the suspension of the
9 exercise of peremptory excusals under Rules 1-088.1, 2-106, 3-106, 5-106, 6-106,
10 7-106, 10-162, and LR2-308(E) NMRA shall remain in place for cases filed on
11 before December 31, 2020, and shall be lifted for all cases filed on or after January
12 1, 2021.

13 **F. Deadlines for Trials in Criminal Cases.**

14 The calculation of any deadlines in Rules 5-604, 6-506, 7-506, 8-506, and
15 LR2-308 NMRA for all cases pending or filed on or after March 17, 2020, shall not
16 include any period of time-delay caused by the current public health emergency. But
17 to exclude a period of time from the calculation of deadlines under the terms of this
18 Emergency Court Protocol, a judge must enter specific findings of fact
19 demonstrating that the period of delay was caused by the current public health
20 emergency.

1 **G. Plea and Settlement Deadlines.**

2 1. In criminal and civil proceedings in which a jury or bench trial has been
3 scheduled by a district, magistrate, or metropolitan court, a plea agreement or a
4 settlement agreement between the parties that would eliminate the need for a trial
5 shall be submitted for the court's consideration by a deadline set in the court's
6 discretion that will allow the court sufficient time to take action on the plea
7 agreement or settlement agreement no later than five (5) business days before the
8 scheduled date for jury selection or commencement of a bench trial.

9 2. A request for the court to approve an untimely plea agreement or
10 settlement agreement shall not be granted except upon a written finding by the judge
11 of extraordinary circumstances that excuse the untimely submission of the
12 agreement. If the court denies a request to accept an untimely plea agreement or
13 settlement agreement, the case shall proceed to trial on the scheduled date.

14 3. Notwithstanding the denial of a request to accept an untimely plea
15 agreement in a criminal case, a defendant may elect to plead guilty to all charges
16 leaving full sentencing discretion with the court or the state may elect to dismiss all
17 charges with prejudice any time before or during trial.

18 4. The provisions of this Emergency Court Protocol shall not apply to the
19 plea deadline provisions in local Rule LR2-308 NMRA or to non-attorney
20 prosecutions in the metropolitan and magistrate courts.

1 5. This Emergency Court Protocol shall be effective for all cases in which
2 a jury selection or bench trial is scheduled to commence on or after July 1, 2020.

3 **H. Motions to Reduce Sentences.**

4 The deadline for filing a motion to reduce a sentence under Rule 5-801(A)
5 NMRA may be waived by the court upon a showing of an extraordinary change in
6 circumstances caused by the current public health emergency.

7 [Approved by Supreme Court Order No. 20-8500-025, effective July 6, 2020; as
8 amended by Supreme Court Order No. 20-8500-039, effective November 13, 2020;
9 as amended by Supreme Court Order No. 20-8500-042, effective December 14,
10 2020.]