

17-202. Registration of attorneys.

A. Registration statement.

(1) Within three (3) months of admission to practice in this state, and, thereafter, on or before January 1 of every year, every attorney admitted to practice in this state shall submit to the state bar and to the clerk of the Supreme Court, on forms provided by the state bar and approved by the Supreme Court, a registration statement setting forth the following:

- (a) the attorney's address of record;
- (b) the street address where client files or other materials related to the attorney's practice are located;
- (c) the attorney's telephone number of record;
- (d) the attorney's email address of record; and
- (e) such other information as the Supreme Court may from time to time direct.

(2) The attorney's "address of record" is the attorney's official address for service of notices, pleadings, papers, and information. The "address of record" is a public record and upon request will be provided to any member of the public. The attorney may also maintain a separate address with the state bar for purposes of publications of the state bar and solicitations.

(3) In addition to the annual registration statement, every attorney shall file a supplemental statement with the state bar and with the clerk of the Supreme Court showing any change in the information previously submitted within thirty (30) days of such change. Upon the request of any attorney providing a street address under the provisions of this rule that is not the "address of record," the street address shall not be disclosed to any member of the public.

(4) The attorney's email address of record may be used in the Supreme Court's electronic filing system in accordance with Rule [12-307.2](#) NMRA for the electronic service of any documents filed in the Supreme Court under the Rules Governing Discipline.

B. Certificate of compliance. In order to enable an attorney to demonstrate compliance with the requirements of Paragraph A of this rule, upon request of an attorney, the clerk of the Supreme Court shall issue a certificate of compliance to an attorney who has complied with the annual registration requirements of these rules.

C. Failure to file. Any attorney who fails to file the registration statement, or supplement thereto, in accordance with the requirements of Paragraph A of this rule, may be summarily suspended and barred from practicing law in this state until the attorney has complied therewith.

D. Inactive attorneys. An attorney who has retired, or is not engaged in practice as provided in Paragraph A of this rule, may petition the Board of Bar Commissioners on forms provided by the state bar that the attorney desires to assume inactive status and to discontinue the practice of law. Upon the receipt of such petition by the Board of Bar Commissioners, the attorney shall no longer be eligible to practice law in any jurisdiction pursuant to the attorney's New Mexico license, except as provided by the Legal Service Provider Limited Law License under Rule [15-301.2](#) NMRA and as an emeritus attorney as authorized under Rule [24-111](#) and shall continue to file an annual inactive status registration statement with the state bar. The attorney will be relieved from the payment of the fee imposed by Rule [17-203](#) NMRA, and Rule [17A-003](#) NMRA, but is required to pay the inactive status fee set by the Board of Bar Commissioners, provided, however, that an emeritus attorney as authorized under Rule [24-111](#) shall not be required to pay the inactive status fee. Upon the filing of a petition to assume inactive status, the state bar shall notify the Supreme Court of the filing of the petition. Upon receipt of the notice, the Supreme Court shall change the membership status of the attorney on the official roll of attorneys effective as of the date on the petition submitted to the Board of Bar Commissioners.

E. Reinstatement of inactive attorneys. The inactive attorney may petition for reinstatement on a form prescribed by the Board of Bar Examiners and may be granted reinstatement by the Supreme Court upon recommendation of the Board of Bar Examiners as provided in Rule [15-302](#)(B) and (C) NMRA. A petition for reinstatement shall be granted as a matter of course, unless the Board of Bar Examiners shall determine for good cause that the petition should be denied, in which event the applicant shall have the right to a hearing as

provided in Rule [15-301](#) NMRA of the Rules Governing Admission to the Bar. Prior to reinstatement, the Board of Bar Examiners shall inquire of the Disciplinary Board if it knows of any reason why the attorney should not be reinstated.

F. **Service.** The Supreme Court or Disciplinary Board may serve any order, pleading, or other matter on an attorney by mailing or emailing a copy of such order, pleading, or other matter to the attorney at the address of record or email address of record shown on the latest registration statement on file with the Supreme Court and this shall constitute notice as required by these rules.

G. **Applicability of rule.** The provisions of this rule shall not apply to justices of the Supreme Court, judges of the Court of Appeals, district judges, magistrate judges, metropolitan judges, or municipal judges who are prohibited by statute or ordinance from practicing law.

[As amended, effective January 1, 1987; January 1, 1997; November 30, 2004; as amended by Supreme Court Order 06-8300-32, effective January 15, 2007; as amended by Supreme Court Order No. 16-8300-035, effective for status changes on or after December 31, 2016; as amended by Supreme Court Order No. 17-8300-004, effective for all cases pending or filed on or after July 1, 2017; as amended by Supreme Court Order No. 17-8300-022, effective for status changes on or after December 31, 2017.]